



JAG accreditation Nurse lead role description

The nurse lead provides expert leadership and advice to JAG on endoscopy workforce, facilities and decontamination matters. The nurse lead is a forward-thinking and collaborative leader who will challenge the status quo and build relationships to enhance endoscopy nursing matters in everything we do. They are a key part of the JAG accreditation leadership team (the accreditation chair, the accreditation manager and the head assessor) who work closely together as part of a multi-disciplinary team to develop the JAG accreditation programme. The nurse lead furthers the impact and reputation of the accreditation programme and represents JAG at relevant meetings and events.

Period of appointment: 2 years, renewable for a further year by agreement

Funding: 1.5 days a month (the postholder can have their organisation reimbursed for their time, or can be paid directly through RCP payroll at £375 per day). Additional days may be paid with agreement if the workload is higher than this.


Role and responsibilities

To lead on the provision of expert advice relating to nursing matters:

- Provide nursing expertise to JAG as defined in the purpose and scope, which may arise during assessments or annual reviews, or ad-hoc
- Provide advice to endoscopy services by responding to queries escalated by the JAG office team
- Lead the ongoing development of the accreditation standards and evidence requirements that relate to nursing matters
- Provide expert advice and feedback to the JAG committee and other committees/groups
- To horizon-scan and keep the JAG programme up to date with developments in endoscopy nursing.

To assist the development of the JAG accreditation programme:

- Identify areas of potential development and improvement to the programme
- Lead on and assist developments and improvement initiatives (extra payment may be agreed where this cannot be completed in the time allocated to the role)
- Lead on and review guidance documents for endoscopy services
- Attend and contribute to development review and strategy meetings



To represent and be an ambassador for JAG and the Accreditation Unit

- Develop and maintain good working relationships with key stakeholders, including JAG leads, professional bodies, assessors and contacts from government
- Promote the programme to the specialty, communicating and supporting the programme's aims, for example by presenting to relevant groups
- Attend meetings and events with other organisations on behalf of the programme

The postholder should be a JAG nurse assessor or be willing to become an assessor (funded in addition to this role).

Governance and accountability

The JAG nurse lead reports to the JAG accreditation manager and the JAG accreditation chair.

The postholder will work closely with the JAG accreditation manager and wider office team, the JAG accreditation leadership team and other JAG leads, all assessors, endoscopy services engaged with JAG programmes, and key stakeholders such as the BSG.

Location of duties

The majority of the role will be delivered remotely via email or telephone.

The nurse lead will join fortnightly calls (1 hour) as well as meetings such as the biannual JAG accreditation steering group meeting and the biannual JAG committee.

Person description

Knowledge and experience

- Registered nurse with a minimum of 5 years endoscopy experience at NHS band 7 or above (or equivalent)
- Actively involved in the delivery of clinical endoscopy services
- Good understanding of all aspects of the JAG accreditation programme
- Expert knowledge of the NHS, independent sector and other organisations that may interact with JAG
- Expert knowledge of national procedures and policies in endoscopy and nursing
- Experience of setting and delivering strategy, ideally at national level
- Involvement in the leadership of a quality improvement programme or initiative, or other quality-related activity.

Personal attributes

- Strong communication skills including presentation, oral, writing and listening skills
- Excellent leadership and team organisation skills
- Ability to help others to achieve and improve performance
- Ability to influence others and command respect in interactions with high-level stakeholders
- Self-starter, used to working independently
- Ability to reflect on own performance
- Tact and instinct for diplomacy, and ability to work collaboratively with multi-professional stakeholders
- Interacts with others with appreciation of equality, diversity and inclusion.